

Guidance is given in square brackets under each of the headings below. Headings which are discretionary are also in square brackets. Please delete as you go along and remove heading and sections not needed.

Divisions Affected – N/A

Audit and Governance Committee

DATE 23rd November 2022

Community Safety Services

Oxfordshire Fire and Rescue Service - Annual Report 2021/22

Report by DCFO Jo Bowcock

RECOMMENDATION

1. The Committee is RECOMMENDED to

Consider and approve the Community Safety Services Annual Report 2021/22 for publication. This report is not recommending any policy decision, strategy or project involving major change.

Executive Summary

The Community Safety Services, Annual Report is a public facing document detailing performance across the directorate's strategic priorities between 2021 and 2022. The report details how Oxfordshire Fire and Rescue Service met its responsibilities to protect communities, reduce harm and save lives. It covers activities across the Service including Fire and Rescue response, Road Safety, Emergency Planning, Gypsy and Traveller Services and Trading Standards.

Exempt Information

2. No areas of exemption requested. Content will be public facing and open to public scrutiny.

About the Community Safety Services, Oxfordshire Fire and Rescue Service, Annual Report 2021/22

Purpose

3. The Community Safety Services, Annual Report is published in line with statutory reporting requirements. The document enables communities to easily see what we have achieved between 2021 and 2021 across our four strategic priority areas of protection, prevention, response and people. The report is a

measure of “what we said we would do” and “what we achieved” alongside our strategic aspirations outlined in the [2021-22 Fire and Rescue, Service Delivery Plan](#).

4. The Report supports principles of good governance by ensuring transparency, regular reporting and public accountability across the Services strategic priorities. It includes references to new areas of work and where we aim to improve. Information has been presented with “readability” and engagement in mind and will be available online
5. This report will be published alongside the CSS Directorates annual Statement of Assurance 2021/22 which is submitted to this committee for approval as a separate document. Both documents support assurance and good governance enabling elected members and the public to scrutinise how outcomes are being achieved efficiently, effectively and in accordance with statutory requirements
6. The Annual Report will also complement the independent, Home Office led [2021/21 HMICFRS inspection report](#). This document details how Oxfordshire Fire and Rescue Service achieved a “good” rating across all three inspection areas of effectiveness, efficiency and how we look after our people. Inspectors were pleased with the performance of Oxfordshire Fire and Rescue Service in keeping people safe and secure from fires and other risks.

Corporate Policies and Priorities

7. The report is clearly aligned to the Councils Vision, Values, Objectives and Strategic Priorities. This is evidenced in the priorities established within the [Service delivery Plan 2021-2022 “Delivering Thriving Communities”](#).

The Annual Report 2021/22 outlines the Services purpose to protect our communities, reduce harm and save lives through:

- Developing thriving communities for everyone in Oxfordshire
- Providing outstanding community focussed services that are inclusive and respected
- Being forward thinking, agile, dynamic, and resilient

Financial Implications

8. There are no new or additional financial implications arising from this report. The document focusses on reporting historical performance and activities only.

Legal Implications

There are no new or additional legal implications arising from this report. The document focusses on reporting historical performance and activities only.

Staff Implications

9. There are no new or additional resourcing implications. Publication will be managed through existing in-house capacity and OCC systems.

Equality & Inclusion Implications

10. There are no additional EDI implications. The document has been produced with accessibility and readability in mind. Community Safety Services aims to ensure all areas of Service delivery are considered within a risk based framework targeting those most vulnerable from harm. All policies, procedures and working practices are managed through Equality Impact assessments.

Sustainability Implications

11. There are no sustainability implications within this proposal. Consideration has been given to limit environmental impact from printing and the publication will be made easily available as an online publication.

Risk Management

12. The CSS's activities are managed through robust national and local risk assessment frameworks. These include utilising and aligning with National Fire Chiefs Council guidance and National Fire Standards to manage operational and strategic risks. The Service also maintains a directorate risk register and acts as the local authorities lead agency in business continuity, resilience, and emergency planning. This report is not recommending any policy decision, strategy or project involving major change that would impact on the current risk profile.

Consultations

13. There were no specific consultation considerations and requirements in producing the Directorates, report of annual performance.

NAME: Rob MacDougall, Director of Community Safety and Chief Fire Officer

Annex: [Community Safety Services, Annual Report 2021-22](#)

Background papers: Nil

[Other Documents:]

- [2021-22 Service Delivery Plan, Community Safety Services](#)
- [Oxfordshire Fire and Rescue Service, Community Risk Management Plan, 2022-26](#)
- [HMICFRS Inspection Report 2021/22, Oxfordshire Fire and Rescue Service, Effectiveness efficiency and people.](#)

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